## 38<sup>th</sup> Annual Avon Lake Earlybird Cross Country Invitational Lorain County Community College- September 5, 2015 – Beginning 8:00 AM

## ALL entries must be posted on Baum's Page

The Entry Window will open at 8:00 AM on Monday, August 10, 2015 Entry Window will close precisely at 7:00 PM on Wednesday, September 2, 2015

- 1. Rosters must be submitted through Baum's Page Online Entry System before 7:00 PM on 9/2/2015.
  - a. Late entries will not be accepted! Or if accepted, they will be subject to a Late Entry Penalty.
- Go to <u>www.baumspage.com</u>, browse to Cross Country, then to Avon Lake Earlybird, and the Online Entry Form.
  - a. Click the Help link and print Online Entry Instructions for CC if you need detailed instructions.
  - b. All User Accounts are deleted every summer so everyone will need to Apply/Re-Apply for an account for the current school year.
  - c. Use Apply to create your account. Select School and one Sport from the drop-down menus.
  - d. Use Add/Drop Teams after login to add additional teams to the same account.
- 3. Use Add/Modify Athletes to enter your athletes and Submit Event Rosters to enter them in a meet.
  - a. Include everybody that could possibly compete! Submit a complete roster before entry deadline!!
  - b. If an athlete on your roster is definitely going to miss the meet, check the **Not Participating** box before you submit.
  - c. Click **Save/Submit and Print Roster** to save entries and **Printable Roster and Confirmation Form** button to print a copy for you records. \*Only the athletes listed are entered in the event!
- 4. If there are any problems with the Online Form, click the Help link and submit a Help Request.
  - a. Please allow up to 24 hours for a response! \* Most responses will be in less than 8 hours.
  - b. Send e-mail to <a href="mailto:help@baumspage.com">help@baumspage.com</a> or call Gary Baumgartner at 513-424-6201or Terry Young at 740-753-0561 if you need immediate help.

## Create your account early and submit a complete roster online before the entry deadline (9/2/15 @ 7:00 p.m.)!

Include everyone that could possibly compete!

## PLEASE ASSIST US WITH NO ADDITIONS or SUBSTITUTIONS ON RACE DAY!